

# **Bundelkhand Institute of Engineering and Technology Jhansi (UP)**

Minutes of the Meeting of Wardens held on dated 7<sup>th</sup> January 2021

Date: 7<sup>th</sup> January 2021

A meeting of all hostel wardens were held dated on 7<sup>th</sup> January, 2021 in the chairmanship of the Chief Warden to set the norms for hostel inmates during the end-semester examination scheduled to be held tentatively in January-February 2021 in the present situation of covid-19 novel corona virus pandemic. The following members were present:

- (i) Prof. D. K. Srivastava
- (ii) Dr. A. K. Padap
- (iii) Dr. Mahendra Kumar
- (iv) Dr. T. Suta
- (v) Dr. R. K. Kaushal
- (vi) Dr. A. K. Pandey
- (vii) Dr. Narendra Kumar
- (viii) Dr. Sudeep Kumar
- (ix) Dr. Ashish Gupta
- (x) Dr. Vimal Kishor
- (xi) Mr. Beerendra Kumar
- (xii) Mr. Shajsank Gupta
- (xiii) Mrs. Anvita Tripathi
- (xiv) Prof. Abhai Kumar Verma

The following wardens didn't attend the meeting

- (1) Prof. Sanjay Agarwal
- (2) Dr. Arul Kumar Dwivedi
- (3) Dr. Satish Kumar Singh
- (4) Mrs. Swasti Medha

The following decisions were taken:

1. All hostel wardens are requested to ensure the cleanliness and proper sanitization of entire premises of their respective hostels from their respective hostel funds.
2. The Students coming for the end semester examination 2020-21 (odd) are requested to bring the COVID-19 certificate duly signed by their parents on the appropriate format, as issued by the Examination Section, failing which may lead to debar from the examination.
3. The students who have yet not deposited hostel fee (Institute) for Rs. 9600.00 (Academic Session 2020-21) will not be allowed to stay in the hostel. To avoid any inconvenience please bring the fee receipt/on-line transaction details of Institute fee deposit including hostel fee to show to the concerned authority at the time of arrival in the hostels.

- 4.** The students coming for the end semester (odd) examinations (2020-21), shall stay in their previous hostels. The students of 3<sup>rd</sup> and 4<sup>th</sup> year of the current academic year 2020-21 shall stay in Saket, and Panchwati Bhavans respectively. Similarly the 3<sup>rd</sup> and 4<sup>th</sup> year girl students shall stay in Kalpana Chawala hostel. In one-room only one student is allowed to stay. In case of double seated rooms in Panchwati Bhavan and triple seated rooms of Saket Bhavan, the extra students in Panchwati Bhavan and Saket Bhavan shall be shifted to ABV Hostel from time to time due to the policy of one room-one student and social distancing norms. The concerned hostel wardens shall ensure the safe and comfortable stay of the students during the examinations' schedule. Similar arrangement may also be done between Kalpana Chawla Hostel and Yashodhara Bhavan for girls' students in case if found necessary due to room conditions or whatsoever.
- 5.** For foods, the mess will run in Vrindavan Bhavan. The mess facility to the students shall be provided from only one day prior to the schedule of the examination, and only for one extra day after the examination dates (05 days only).
- 6.** Mess workers shall be called into the hostels at least 03 days earlier from the students' arrival. A tentative date for mess workers to arrive in the hostel should be 15th January 2021.
- 7.** For mess charges and other expenses, all students coming for end semester examination 2020-21 (odd) are requested to deposit a fixed amount of Rs. 1000.00 in the Bank Account of Vrindavan Bhavan (Account Number: 1643010737; IFSC CBIN0283295). A token to avail mess facility shall be given to the students at the time of their arrival in the hostel after showing the bank receipt/on-line transaction details. This mess deposit is mandatory for all students staying in hostels.
- 8.** The concerned hostel wardens shall ensure the proper and smooth distribution of the food packets at the door of their hostels' room.
- 9.** A team of the wardens of Jai-Bharat Bhavan, and Dispensary Compounder and non-teaching staff duly coordinated by Medical Officer will ensure to maintain the personal hygiene and all medical assistance to all the residents entering in the hostels.
- 10.** All mess workers and students must carry Aadhaar Card as ID proof along with the photo identity card issued by the respective hostel wardens/Institute all the time.
- 11.** A team of the faculty members and non-teaching staff must also be constitutes to visit all hostels as per schedule to motivate/ instruct the hostel residents to maintain the sneezing, coughing and social distancing etiquettes.
- 12.** Physical embarrassing, hugging, hand shaking etc. are strictly prohibited in the Institute premises. Unnecessary roaming in the campus is completely banned.
- 13.** Any kind of gathering like birthday celebration etc. in the hostels/canteen etc. are prohibited.
- 14.** All sports/cultural activities and extra-curricular activities from students' forum etc. are prohibited till further notification.

- 15.** Any violation of the Central/state/ district authority norms to fight the covid-19 novel corona virus will be treated as an act of in-discipline and appropriate action shall be taken against such students as per the recommendation of the Proctor Board.
- 16.** COVID-19 banners etc. are suggested to put at different places of the hostel for motivating the hostel residents to maintain the government norms to avoid coronavirus spreading.



(Abhai Kumar Verma)  
Chief Warden

- Copy to:
- (i) Director Sir, for his kind information and necessary action please
  - (ii) Registrar
  - (iii) Dean Academic
  - (iv) F&AO
  - (v) Medical Officer (Dr. Vikram Agrawal)
  - (vi) Dispensary Compounder (Sri Mohd. Agosh)
  - (vii) Chief Proctor
  - (viii) O/c Security
  - (ix) O/c Web-site to up-load on the Institute web-site for the information to the students
  - (x) Bank Manager, Central Bank of India, BIET Jhansi Branch.

(Abhai Kumar Verma)

## **SELF DECLARATION**

I, \_\_\_\_\_ son/daughter of \_\_\_\_\_ resident of \_\_\_\_\_  
\_\_\_\_\_, do hereby declare the following:

1. I have read the Instructions, guidelines and relevant orders of Govt of India pertaining to COVID-19 pandemic. I have read information bulletin, instructions and notices related to my examination available at the Institute website.
2. I have in the last 14 days (please write Yes/No, wherever applicable):

a. The following flu-like symptoms:

**Fever(Yes/No) .....**      **Cough: (Yes/No) .....**      **Breathlessness (Yes/No) .....**      **Sore Throat/Runny  
Nose(Yes/No).....,**      **Body Ache (Yes/No).....**

Others-Please Specify:

- b. Been in close contact with a confirmed case of Covid-19 (“Close contact” means being at less than one-meter distance for more than 15 minutes) **(Yes/No).....**
- c. Not been in close contact with a person suffering from COVID-19 and am NOT under mandatory quarantine **(Yes/No).....**
- d. Travelled the following cities/country in the last 14 days prior to arriving at the centre:

	1 <sup>st</sup> city	2 <sup>nd</sup> city	3 <sup>rd</sup> city	4 <sup>th</sup> city
Name of cities/country				
Date of arrival in centre city				

3. I/we understand that the health and wellbeing of our community is our first priority; therefore, the centre reserves the right to deny entry to its premises.
4. I/we have read the “**Examination instructions and COVID-19 guidelines for Final Year Examination 2019-20**” and I/we undertake to abide by the same.

Candidates photo	Candidate’s signature	Parent’s Signature
	Candidate’s Mobile No.	Parent’s Mobile No.