

BUNDELKHAND INSTITUTE OF ENGINEERING & TECHNOLOGY
JHANSI

NOTICE

BIET-416/Acad/Notice/2025- ~~576~~

Date 08 August, 2025

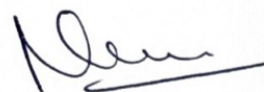
This is to inform all students for admission in B.Tech. (All Branches) of session 2025-26, that as per tentative schedule of UPTAC 2025 reporting/registration will be held from date 18.08.2025 to 21.08.2025 from 10.00 A.M. to 05.00 P.M. in the Computer centre of Lecture complex Building of the institute.

The procedure for the Registration/ reporting of newly admitted students will be as follows:

- Step-1- The Students are required to submit their allotment letter (an extra copy) to the staff person present at Reporting counter in the Lecture Hall Building.
- Step-2- Once the details as per the student's allotment letter entered in our IMS software they will be called for the registration on our IMS software in Room No. LCF-03/LCF-04
- Step-3- While registration the students are required to fill the personal and academic details and has to pay the institution and mess fees as prescribed course wise in Room No. LCF-03/LCF-04.
- Step-4- After registration on IMS the printout of the Registration Slip will be given to the student which he/she has to submit with all the relevant documents at the Departmental Registration Committee (in Room No. LCG-01/LCG-02 as specified).
- Step-5 After document verification a file of considered student will be prepared by the Departmental Committee and will be uploaded on the UPTAC portal which requires an OTP from the student in Room No. LCF-01.
- Step-6 After successfully updating data on UPTAC 2025 portal, the student's final reporting/registration process is completed and he/she is allowed to leave for the hostel allotment thereafter. (Girls Hostel: Yashodhara Bhawan, Boys Hostel: Vrindawan Bhawan).

Copy :-

1. Director Sir, for his kind information.
2. All Heads of the Department.
3. O.C. Internet to upload on institute website.
4. All notice boards



(Prof. N. P. Yadav)
Dean Academics

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