



**Bundelkhand Institute of Engineering & Tech., Jhansi,
Uttar Pradesh, 284128**

INVITATION LETTER

Package Code: TEQIP-III/UP/biej/139
Package Name: P-Xerox Machine

Current Date: 03-Dec-2019
Method: Shopping Goods

To,

Sub: INVITATION LETTER FOR P-Xerox Machine

Dear Sir,

1. You are invited to submit your most competitive quotation for the following goods with item wise detailed specifications given at Annexure I,

Sr. No	Item Name	Quantity	Place of Delivery	Installation Requirement (if any)
1	Xerox Machine	3	BIET JHANSI	

2. Government of India has received a credit from the International Development Association (IDA) towards the cost of the **Technical Education Quality Improvement Programme [TEQIP]-Phase III** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. **Quotation**
 - 3.1 The contract shall be for the full quantity as described above.
 - 3.2 Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
 - 3.3 All duties and other levies payable by the supplier under the contract shall be included in the unit Price.
 - 3.4 Applicable taxes shall be quoted separately for all items.
 - 3.5 The prices quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
 - 3.6 The Prices should be quoted in Indian Rupees only.
4. Each bidder shall submit only one quotation.
5. Quotation shall remain valid for a period not less than **60**days after the last date of quotation submission.
6. Evaluation of Quotations: The Purchaser will evaluate and compare the quotations determined to be Substantially responsive i.e. which
 - 6.1 are properly signed; and
 - 6.2 Confirm to the terms and conditions, and specifications.
7. The Quotations would be evaluated for all items together.
8. Award of contract The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
 - 8.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of Contract.

8.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be Incorporated in the purchase order.

9. Payment shall be made in Indian Rupees as follows:

Payment Description	Expected Delivery Period (in Days)	Payment Percentage
Satisfactory Delivery & Installation	30	90
Satisfactory Performance & Acceptance	30	10

10. Liquidated Damages will be applied as per the below:
Liquidated Damages Per Day Min %: N/A
Liquidated Damages Max %: N/A
11. All supplied items are under warranty of **36** months from the date of successful acceptance of items and AMC/Others is .
12. You are requested to provide your offer latest by **15:00** hours on **17-Dec-2019**.
13. Detailed specifications of the items are at Annexure I.
14. Training Clause (if any) **Yes**
15. Testing/Installation Clause (if any) **YES**
16. Performance Security shall be applicable: **0%**
17. Information brochures/ Product catalogue, if any must be accompanied with the quotation clearly indicating the model quoted for.
18. Sealed quotation to be submitted/ delivered at the address mentioned below,
TEQIP-III Coordinator
First Floor Civil Engineering Building
Bundelkhand Institute of Engineering & Tech., Jhansi Uttar Pradesh, 284128
19. We look forward to receiving your quotation and thank you for your interest in this project.

(Prof. Mukesh Shukla)
Nodal Officer Procurement

Annexure-I

Annexure I

GENERAL		FAX (OPTION)	
Warm-up time:	25 / 25 seconds	Circuit:	PSTN, PBX
First output time:	Full colour : 7.6 / 7.5 seconds B/W : 5.4 / 5.3 seconds	Compatibility:	ITU-T (CCITT) G3
Continuous output speed:	Full colour : 20 / 25 ppm B/W : 20 / 25 ppm	Resolution:	Standard : 8 x 3.85 line/mm, 200 x 100 dpi, 8 x 7.7 line/mm, 200 x 200 dpi, Option : 8 x 15.4 line/mm, 16x 15.4 line/mm, 400 x 400 dpi
Memory:	Standard : 2GB Maximum : 4GB	Transmission speed:	G3 : 2 second(s) (200 x x100 dpi, JBIG), 3 second(s) (200 x 100 dpi, MMR)
HDD:	250 GB	Modem speed:	Maximum : 33.6 Kbps
Dimensions (W x D x H):	587 x 685 x 833 mm	Memory capacity:	Standard : 4 MB Maximum : 64 MB
Weight:	84 kg		
Power source:	220-240V, 50/60Hz		
COPIER		PAPER HANDLING	
Copying process:	Dry Electrostatic Transfer System with Dual component Development: 4-Drum method	Recommended paper size:	SRA3, A3, A4, A5, A6, B4, B5, B6
Multiple copying:	Up to 999 copies	Paper input capacity:	Standard : 1,200 sheets Maximum : 2,300 sheets
Resolution:	600 dpi / 4 bit	Paper output capacity:	Maximum : 1,625 sheets
Zoom:	From 25 to 400% in 1% step	Paper weight:	60 - 300 g/m ²
PRINTER		ECOLOGY	
Printer language:	Standard : PCL5c, PCL6(XL), PDF Option : Adobe® PostScript® 3™, XPS, PictBridge	Power consumption:	Maximum : 1,700 / 1,700 W Ready mode : 50.2 / 50.2 W Sleep mode : 0.90 / 0.90 W TEC (Typical Electricity Consumption): 0.7 / 0.9 kWh
Resolution:	Maximum : 1200 x 1200 dpi / 2 bit	SOFTWARE	
Interface:	Standard : SD slot, USB Host Interface, Ethernet 10 base-T/100 base-TX/ 1000 Base-T Option : Wireless LAN (IEEE 802.11a/b/g/n), Bluetooth, USB Server for Second Network Interface, Bidirectional IEEE1284/ECP, USB 2.0 (Type B)	One-stop solution for all your document management requirements.	
Mobile printing capability:	Apple AirPrint™	Standard:	SmartDeviceMonitor for print & scan, Web Image Monitor, DMNX Lite
Windows® environments:	Windows® Vista / 7 / 8 / 8.1 / 10, Windows® Server 2003 / 2003R2 / 2008 / 2008R2 / 2012 / 2012R2	Optional:	Card Authentication Package, EZ Charger Express, Integrated Cloud Environment (ICE), Global Scan NX,
Mac OS environments:	Macintosh OS X Native V10.7 or later (Optional P53™)	Processor: Intel	
UNIX environments:	UNIX Sun® Solaris, HP-UX, SCO OpenServer, RedHat® Linux Enterprise, IBM® AIX	OPTIONS	
SAP® R/3® environments:	SAP® R/3®	ADF handle, Platen cover, ARDF, SPDF, 1 x 550-sheet paper tray, 2 x 550-sheet paper tray, Bridge unit, Internal finisher, Internal stapless stapler finisher, 1,000-sheet booklet finisher, Punch kits, Internal shift tray, 1-bin tray, Side tray, Caster table, Cabinet, Bi-directional IEEE 1284, Wireless LAN (IEEE 802.11a/b/g/n), Bluetooth, PictBridge, Adobe® PostScript® 3™, XPS direct print, SRA3 extension unit, 4GB Memory Unit, Fax option, G3 interface unit, Fax connection unit, Fax memory, Extended USB port (Type B), 2nd NIC option, OCR unit, Data overwrite security unit (Certified version), File format converter, Unicode font package for SAP, Counter interface, Key counter bracket, Keyboard bracket, Card reader, Card reader cover, Card reader bracket, Banner Paper guide tray, Fax marker	
SCANNER			
Scanning speed:	ARDF : Max. 54 originals per minute SPDF : Max. 110 (simplex) / 180 (duplex) per minute		
originals	Maximum : 1,200 dpi		
Resolution:	A3, A4, A5, B4, B5		
File Format:	Network TWAIN,		
Bundled drivers:	E-mail, Folder,		
Scan to :			

A

FORMAT FOR QUOTATION SUBMISSION
(In letterhead of the supplier with seal)

Date: _____

To: _____

Sl. No.	Description of goods \ (with full Specifications)	Qty.	Unit	Quoted Unit rate in Rs. (Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty commitments)	Total Price (A)	Sales tax and other taxes payable	
						In %	In figures (B)
Total Cost							

Gross Total Cost (A+B): Rs. _____

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. _____ (Amount in figures) (Rupees _____ amount in words) within the period specified in the Invitation for Quotations.

We confirm that the normal commercial warranty/ guarantee of _____ months shall apply to the offered items and we also confirm to agree with terms and conditions as mentioned in the Invitation Letter.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier

Name: _____

Address: _____

Contact No. _____